

# HOUSING REHAB - 4-PLEX

## Table Of Contents

Applicant: Native Village of Akutan  
Application Number: ICDBG14000013  
Project Title: Akutan 4-Plex Rehabilitation Project  
Status: Review in Progress

### Online Forms

1. SF-424 Application for Federal Assistance Version 2
  - (Upload #1): Attachments-ATT4-1237-Akutan - HUD 4125 Implementation Schedule.pdf
  - (Upload #2): Attachments-ATT5-1238-Factor 2 - Need.pdf
  - (Upload #3): Attachments-ATT2-1235-Factor 1 - Capacity.pdf
  - (Upload #4): Attachments-ATT13-1246-Financial Commitments - Akutan.pdf
  - (Upload #5): SF424\_2\_1-AdditionalProjectTitle-1248-AHA Organizational Chart.pdf
  - (Upload #6): Attachments-ATT7-1240-Factor 3 - Soundness.pdf
  - (Upload #7): SF424\_2\_1-AdditionalProjectTitle-1249-Akutan Code of Conduct.pdf
  - (Upload #8): Attachments-ATT1-1234-Akutan Project Summary.pdf
  - (Upload #9): Attachments-ATT12-1245-Factor 4 - Leveraging.pdf
  - (Upload #10): Attachments-ATT3-1236-Akutan MOA.pdf
  - (Upload #11): Attachments-ATT11-1244-Akutan - HUD 4123 Cost Summary.pdf
  - (Upload #12): Attachments-ATT8-1241-Akutan ICDBG Resolution.pdf
  - (Upload #13): Attachments-ATT14-1247-Factor 5 - Comprehensiveness.pdf
  - (Upload #14): Attachments-ATT9-1242-AHA Income Certification.pdf
  - (Upload #15): Attachments-ATT6-1239-Map - Akutan, Alaska.pdf
  - (Upload #16): SF424\_2\_1-AdditionalProjectTitle-1250-Akutan Community Development Statement.pdf
  - (Upload #17): SF424\_2\_1-AdditionalProjectTitle-1251-Letter of Support - City.pdf
  - (Upload #18): Attachments-ATT10-1243-AHA PMP.pdf
  - (Upload #19): Form Attachments-V1.1.pdf
  - (Upload #20): Form HUD\_DisclosureUpdateReport-V1.1.pdf
  - (Upload #21): Form HUD\_FaxTransmittal-V1.1.pdf
2. SF-LLL Disclosure of Lobbying Activities

Note: Upload document(s) printed in order after online forms.

Application for Federal Assistance SF-424

Version 02

<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		<b>* If Revision, select appropriate letter(s):</b> <input type="text"/> <b>* Other (Specify)</b> <input type="text"/>	
<b>* 3. Date Received:</b> 07/24/2014		<b>4. Applicant Identifier:</b> <input type="text"/>			
<b>5a. Federal Entity Identifier:</b> <input type="text"/>			<b>* 5b. Federal Award Identifier:</b> <input type="text"/>		
<b>State Use Only:</b>					
<b>6. Date Received by State:</b> <input type="text"/>		<b>7. State Application Identifier:</b> <input type="text"/>			
<b>8. APPLICANT INFORMATION:</b>					
<b>* a. Legal Name:</b> Native Village of Akutan					
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 92-011001			<b>* c. Organizational DUNS:</b> 0723022970000		
<b>d. Address:</b>					
<b>* Street1:</b> 1 Salmonberry Road					
<b>Street2:</b> P.O. Box 89					
<b>* City:</b> Akutan					
<b>County:</b> <input type="text"/>					
<b>* State:</b> Alaska					
<b>Province:</b> <input type="text"/>					
<b>* Country:</b> UNITED STATES					
<b>* Zip / Postal Code:</b> 99553/0000					
<b>e. Organizational Unit:</b>					
<b>Department Name:</b> <input type="text"/>			<b>Division Name:</b> <input type="text"/>		
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>					
<b>Prefix:</b> Ms.		<b>* First Name:</b> Erin			
<b>Middle Name:</b> <input type="text"/>					
<b>* Last Name:</b> Wilson					
<b>Suffix:</b> <input type="text"/>					
<b>Title:</b> AHA Deputy Director					
<b>Organizational Affiliation:</b> <input type="text"/>					
<b>* Telephone Number:</b> 907-644-6614			<b>Fax Number:</b> 907-563-2146		
<b>* Email:</b> erin.wilson@ahaak.org					

Application for Federal Assistance SF-424

Version 02

9. Type of Applicant 1: Select Applicant Type:

Indian/Native American Tribal Government (Federally Recognized)

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

\* 10. Name of Federal Agency:

US Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.862

CFDA Title:

Indian Community Development Block Grant Program

\* 12. Funding Opportunity Number:

FR-5800-N-10

\* Title:

Community Development Block Grant (ICDBG) Program for Indian Tribes and Alaska Native Villages

13. Competition Identification Number:

FR-5800-N-10

Title:

Community Development Block Grant (ICDBG) Program for Indian Tribes and Alaska Native Villages

14. Areas Affected by Project (Cities, Counties, States, etc.):

\* 15. Descriptive Title of Applicant's Project:

Akutan 4-Plex Rehabilitation Project

Attach supporting documents as specified in agency instructions.

AdditionalProjectTitle-1249-Akutan Code of Conduct

Application for Federal Assistance SF-424

Version 02

16. Congressional Districts Of:

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

\* a. Start Date:

\* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="170680"/>
* b. Applicant	<input type="text" value="19200"/>
* c. State	<input type="text" value="38000"/>
* d. Local	<input type="text" value="0"/>
* e. Other	<input type="text" value="0"/>
* f. Program Income	<input type="text" value="0"/>
* g. TOTAL	<input type="text" value="227880"/>

\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)

☐ Yes ☒ No

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  \* Date Signed:

**Application for Federal Assistance SF-424**

**Version 02**

**\* Applicant Federal Debt Delinquency Explanation**

The following field should contain an explanation if the Applicant organization is delinquent on any Federal Debt. Maximum number of characters that can be entered is 4,000. Try and avoid extra spaces and carriage returns to maximize the availability of space.

# DISCLOSURE OF LOBBYING ACTIVITIES

Approved by OMB  
0348-0046

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352  
(See reverse for public burden disclosure.)

<b>1. Type of Federal Action:</b> <input checked="checked" type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance		<b>2. Status of Federal Action:</b> <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award		<b>3. Report Type:</b> <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change	
<b>4. Name and Address of Reporting Entity:</b> <input checked="checked" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Native Village of Akutan 1 Salmonberry Road P.O. Box 89 Akutan, AK 99553/0000 Congressional District, if known: AK001			<b>5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:</b>		
<b>6. Federal Department/Agency:</b> HUD			<b>7. Federal Program Name/Description:</b> Indian Community Development Block Grant Program CFDA Number, if applicable: 14.852		
<b>8. Federal Action Number, if known:</b>			<b>9. Award Amount, if known:</b> \$		
<b>10. a. Name and Address of Lobbying Registrant</b> (if individual, last name, first name, MI): Not Applicable, Not Applicable			<b>b. Individuals Performing Services</b> (including address if different from No. 10a) (if individual, last name, first name, MI): Not Applicable, Not Applicable		
<b>11.</b> Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.			Signature: Daniel Duame Print Name: Mr. Duame, Dan Title: AHA Executive Director Telephone No: 907-563-2146      Date: 07/24/2014		

## Upload #1

Applicant:	Native Village of Akutan
Application Number:	ICDBG14000013
Project Title	Akutan 4-Plex Rehabilitation Project
Status:	Review in Progress
Document Title:	Attachments-ATT4-1237-Akutan - HUD 4125 Implementation Schedule.pdf

# Implementation Schedule

Indian Community Development Block Grant (ICDBG)

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

OMB Approval No. 2577-0191  
(exp. 1/30/2015)

See Instructions and Public Reporting Statement on back.  
Submit a separate implementation schedule for each project category.

1. Name of Applicant (as shown in Item 5, Standard Form 424) <b>Akutan Traditional Council (Native Village of Akutan)</b>		2. Application/Grant Number (to be assigned by HUD)		3. <input checked="" type="checkbox"/> Original (First submission to HUD) <input type="checkbox"/> Pre-Award Submission <input type="checkbox"/> Amendment (submitted after grant approval)		Date (mm/dd/yyyy) <b>07/23/2014</b>
4. Name of Project (as shown on form HUD-4123, Item 4) <b>Akutan 4-Plex Rehabilitation Project</b>		5. Effective Date (mm/dd/yyyy) <b>01/01/2015</b>		Expected Completion Date (mm/dd/yyyy) <b>10/30/2015</b>		Expected Closeout Date (mm/dd/yyyy) <b>11/30/2015</b>
6. Environmental Review Status <input type="checkbox"/> Exempt (As described in 24 CFR 58.34) <input type="checkbox"/> Under Review (Review underway; findings not yet made) <input type="checkbox"/> EIS Required (Finding that project may significantly affect environment or EIS automatically required by 24 CFR 58.37) <input type="checkbox"/> Not Started (Review not yet begun)		<input type="checkbox"/> Finding of No Significant Impact (Finding made that request for release of funds for project is not an action which may significantly affect the environment.) <input checked="" type="checkbox"/> Certification (Environmental review completed; certification and request for release of funds being prepared for submission.) <input type="checkbox"/> Categorically Excluded (as described in 24 CFR 58.35)		7. Tribal Fiscal Year (mm/dd/yyyy) <b>12/31/2014</b>		

8. Task List (List tasks such as environmental assessment, acquisition, etc.)		9. Schedule. Use Calendar Year (CY) quarters. Fill-in the CY below. See detailed instructions on back.								Date (mm/dd/yyyy) (if exceeds 8th Q. Ir	
		CY 15		CY 16							
		1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	5th Qtr.	6th Qtr.	7th Qtr.	8th Qtr.		
Perform Environmental Review Reports Assign Project Foreman and recruit local laborers Consult with structural engineer Solicit and procure construction materials Solicit for and select sub contractors (if needed) Housing Construction Punch List / Inspections and Certification Grant Close-out		X									
		X									
		X									
		X	X								
		X	X	X	X						
		\$ 17,678.00	\$ 69,950.00	\$ 73,500.00	\$ 66,752.00	\$ 0.00	\$	\$	\$	\$Total	227,880.00
10. Planned Drawdowns by Quarter (Enter amounts non-cumulatively)		\$ 17,678.00	\$ 69,950.00	\$ 73,500.00	\$ 66,752.00	\$ 0.00	\$	\$	\$	\$Total	227,880.00
11. Cumulative Drawdown (If more than one page, enter total on last page only)		\$ 17,678.00	\$ 87,628.00	\$ 161,128.00	\$ 227,880.00	\$ 227,880.00	\$ 227,880.00	\$ 227,880.00	\$ 227,880.00	\$Total	227,880.00

form HUD-4125 (2/12)

page of pages

Previous editions are obsolete



## Upload #2

Applicant:	Native Village of Akutan
Application Number:	ICDBG14000013
Project Title	Akutan 4-Plex Rehabilitation Project
Status:	Review in Progress
Document Title:	Attachments-ATT5-1238-Factor 2 - Need.pdf

## **Akutan 4-Plex Rehabilitation Project**

### **Rating Factor 2: Need/Extent of the Problem**

#### **Sub Factor 1: Need and Viability (4 points)**

The community of Akutan is located on Akutan Island in the eastern Aleutians, approximately 766 miles southwest of Anchorage. Incorporated in 1970, approximately 75 people live there year round however; the 2010 census indicates the population at 1,027 (16.4% Alaska Native). The majority of the population consists of transient fish processing workers who live in group quarters. Although Akutan is one of the busiest fishing ports in the country, it is also one of the most traditional Aleut communities. After the Japanese attacked Unalaska in June of 1942, the U.S. government evacuated Akutan residents to the Ketchikan area. The village was re-established in 1944, although many villagers did not return. Commercial fish processing dominates Akutan's economy however; very few locals are seasonally employed. Trident Seafoods operates a large processing plant west of the city for cod, crab, pollock and fish meal. Seven residents hold commercial fishing permits, primarily for halibut and other ground fish. Boats, seaplanes, or helicopters are the only means of transportation in and out of Akutan. In the fall of 2012, a new 4,500 foot long runway on nearby Akun Island began operating. A helicopter is used as a link to transport passengers between Akutan and Akun Island, which is about 7 miles away. High winds, in the excess of 100 miles per hour at times are frequent in the winter, and fog is very common in the summer (please see attached map).

Based on a recent and routine inspection performed by AHA as part of the Current Assisted Stock monitoring, it has been noted that the facility is in *immediate need* of repairs to maintain structural integrity and energy efficiency due to extensive water damage and deterioration of exterior sheeting and framing members.

If successful, this Project will enhance the community's *viability* by providing the much needed repairs to community's limited housing infrastructure, which include very few rental properties. Additionally, this Project will allow 4 eligible families to remain in their homes thereby ensuring affordable, safe and healthy environments. The Project will also create significant earned cash income through temporary employment for up to 3 persons.

#### **Sub Factor 2: Project Benefit**

##### **(c). Housing Rehabilitation (12 points)**

Based on the FY 2014 Needs Table, the dollar amount for the Native Village of Akutan is \$855 which indicates the community has households experiencing income and housing problems. However, the total FY 2014 IHBG amount for the Native Village of Akutan is \$50,321.00, which is below the \$100,000 threshold.

### Upload #3

Applicant:	Native Village of Akutan
Application Number:	ICDBG14000013
Project Title	Akutan 4-Plex Rehabilitation Project
Status:	Review in Progress
Document Title:	Attachments-ATT2-1235-Factor 1 - Capacity.pdf

## **Akutan 4-Plex Rehabilitation Project**

### **Rating Factor 1: Capacity of the Applicant**

#### **Sub Factor 1: Managerial, Technical, and Administrative Capability**

##### **(a): Managerial and Technical Staff (8 points)**

Working in partnership with the Akutan Traditional Council, under a Memorandum of Agreement (MOA), Aleutian Housing Authority (AHA), the Tribally Designated Housing Entity (TDHE), will act as a sub-recipient and assume primary responsibility for the implementation and administration of the Akutan 4-Plex Rehabilitation Project. The Akutan 4-Plex, owned and operated by AHA, and constructed in part with NAHASDA funding, is in immediate need of repairs to maintain the structural integrity and energy efficiency of the facility due to extensive water damage and deterioration of exterior sheeting and framing members. The project will involve removal and re-installation of siding after all damaged exterior sheeting and any additional identified damages to structural members have been repaired or replaced. (Please see attached MOA).

As described in the proposed MOA, the Akutan Traditional Council will assist AHA in the administration and implementation of this grant. The MOA specifically identifies the duties and responsibilities of each entity. Since the implementation of NAHASDA, the Akutan Tradition Council has worked with AHA annually as their TDHE in the administration and implementation of their NAHASDA Tribal Needs funding received under the Indian Housing Block Grant (IHBG).

The Akutan Traditional Council and AHA share the common goal of maintaining this critically needed community infrastructure as rental units in the community are very limited. Working in coordination with the Akutan Traditional Council and their Tribal Administrator, AHA's key project staff will include the Executive Director, Construction Director, Chief Administrative Officer and Finance Director. The AHA Construction Director will assume primary supervisory responsibilities utilizing force account crews and limited sub-contractors, if needed.

The AHA Executive Director, Dan Duame, will provide general administrative oversight to all aspects of the project. Mr. Duame (also an attorney) has extensive knowledge and experience within the Aleutian and Pribilof Islands region having served as General Counsel and key administrator with Aleutian Pribilof Islands Association (regional Native non-profit, providing an extensive range of health, social and human services) for over 9 years prior to moving to AHA in January 2004. In addition to his law degree, Mr. Duame has received a Master Degree in Business Administration. He is past President for the Alaska Association of Housing Authorities (AAHA) and has served on the Board for the Cold Climate Housing Research Center in Fairbanks. He is a current board member of the Alaska Craftsman Home Program Board of Directors. Mr. Duame has considerable direct construction background in

addition to his administrative experience. *Successful, recent* and *relevant* related project supervision is outlined above.

The AHA Construction Director, Steve Mandt, will provide primary project management, crew supervision and quality control oversight for the proposed project. Mr. Mandt is new in his position with AHA, but brings with him an exceptional level of technical skill and relevant experience to apply to the proposed project and other AHA construction activities. Mr. Mandt is a registered Professional Engineer (PE) with a degree in Architectural Engineering from the University of Colorado, Boulder, CO. He comes to AHA after spending the last five years as a Project Engineer with the U.S. Army Corps of Engineers here in AK. Mr. Mandt is also a LEED Accredited Professional (LEED-AP BD+C); has considerable residential and commercial on-site project and construction management experience, including work in rural Alaska such as a 19-unit, multi-family project in Hooper Bay and several projects on the North Slope. As to *recent* and *relevant* similar projects, Mr. Mandt is also the Owner/Lead Designer for "R/evolution Design Alaska," a small business specializing in cost-effective, sustainable, single and multi-family construction and remodel projects in Southcentral Alaska and Western Washington. *Successful* projects include the design of 12 new construction single and multi-family residences, 20 plus residential remodel and addition projects, and approximately 20 other projects including complete structural and/or structural retrofit designs and concept-level designs. Mr. Mandt was recently named the Alaska U.S. Corps District Engineer of the Year in 2013; Alaska Federal Employee Association Employee of the Year in 2014; and Construction manager of the Year, US Army Corps of Engineers Pacific Ocean Division in 2011.

The AHA Chief Administrative Officer, Ms. Kennedy Serr, will have an active role in the management of this project. Ms. Serr has been with AHA for nearly 8 years and has over 17 years of experience working in the project and construction management field. Ms. Serr will provide primary budget preparation, budget and job cost monitoring and controls, and implementation of other AHA policies and procedures such as safety and construction standards. Ms. Serr will also continue her role as the Labor Relations Officer and Contract Administrator on the proposed project. Over the years, Ms. Serr has availed herself of construction and financial related trainings *relevant* to the housing authority such as NAHASDA Essentials, Construction Administration, Procurement, Force Account Construction Management as well as the National American Indian Housing Council (NAIHC) and HUD sponsored Financial Management track. Ms. Serr has *recently* become a trainer for AAHA and HUD Training and Technical Assistance programs in the area of Construction Administration, Procurement, and Force Account Construction Management. She will be an integral part of the project management team.

The AHA Finance Director, Ms. Viola Yatchmeneff, will ensure compliance with all applicable Federal and State laws that apply to the ICDBG Program. AHA has a long and successful history of grant and contract administration, including such programs as IHBG, Alaska Housing Finance Corporation (AHFC) Supplemental, Weatherization and Professional Housing grant funds, FHLB, Title VI, ROSS, and numerous other ICDBG grants. Ms. Yatchmeneff has been with AHA for over 11 years

and has several years of hands-on accounting, financial management and oversight experience both at AHA and other organizations. She is responsible for maintaining and managing the AHA fund accounting and overall financial system and the administration involved with all grant, contract and project activities. AHA is compliant with all reporting requirements and will ensure the current proposed project is managed within budget and that costs are appropriately allocated. Additionally, Ms. Yatchmeneff will provide financial reports for the Project as required or when requested to track and report progress. All AHA financial and programmatic audits are up-to-date. Additionally, AHA has had no audit findings or concerns for over 10 years.

As the entity responsible for the implementation and administration of this grant, AHA has successfully constructed 309 single-family homes, 29 senior rental units, 36 low-income rental units, a Tribal Office, and 23 professional rental units in ten communities of the Aleutian and Pribilof Islands region. In terms of *recent* and *relevant* similar projects, AHA *successfully* completed construction of two single-family homes in Unalaska, 6 professional rental units in King Cove in 2013-2014 (a 4-plex and a duplex), a duplex in Atka, two single-family homes in Sand Point, 277 substantial weatherization projects (including 26 units in Akutan), and numerous homeownership and rental unit rehabilitations. AHA currently has plans to start construction of another single-family home in Sand Point in the fall of 2014, and two single-family units in King Cove in 2015. AHA continues to manage 132 homeownership housing units and 83 rentals throughout the Region. All of the above is relevant experience regarding the proposed Akutan project.

The Akutan Traditional Council continues to support housing activities through its tribal office by posting job openings and notices for available units, distributing program applications, answering questions, assisting with unit selections and any other activities as needed. *Relevant, recent, and successful* partnership with the Tribe continues with management of this 4-plex rental facility, as the Tribe supports operations through use of their tribe need funds received in the IHBG.

(b): Project Implementation Plan (8 points)

Specific proposed tasks and timelines for the Project are detailed in the attached HUD Form 4125 Implementation Schedule, and are also described as follows:

**Akutan 4-Plex Rehabilitation Task List:**

<b>Task:</b>	<b>Activity Timeline:</b>
Notification of Funding, Agreement Execution, and ICDBG Implementation Training	December 15 <sup>th</sup> through January 15 <sup>th</sup> , 2015 – 1 month
Perform Environmental Review Reports	January 1 <sup>st</sup> through February 28 <sup>th</sup> , 2015 – 2 months
Assign Project Foreman and recruit local laborers	January 30 <sup>th</sup> through February 28 <sup>th</sup> , 2015 – 1 month

Consult with structural engineer to confirm AHA determinations regarding the nature of the problem and the proposed solution	January 30 <sup>th</sup> through February 28 <sup>th</sup> , 2015 – 1 month
Prepare material list and final Project Management Plan (PMP) with budget and scope of work	January 30 <sup>th</sup> through February 28 <sup>th</sup> , 2015 – 1 month
Procure, purchase and ship materials	March 1 <sup>st</sup> through April 15 <sup>th</sup> , 2015 – 1 ½ months (may be in stages)
Assign project foreman and hire local labors	April 1 <sup>st</sup> through April 30 <sup>th</sup> , 2015 – 1 month
Conduct rehabilitation construction activities	May 1 <sup>st</sup> – July 31 <sup>st</sup> , 2015 – 3 months
Grant Close Out	August 1, through October 30, 2015 – 3 months

The AHA Construction Director, Mr. Mandt, will be responsible for ensuring that all tasks and timelines are met and will monitor progress with regular field communication through phone conversations and weekly progress reports. He will consult the Akutan Traditional Council and the AHA Executive Director on any variance issues with regards to projected timelines or costs. In the event of any unforeseen delays, such as shipping of materials or inclement weather, adjustments will be implemented appropriately to ensure the success of the project. The Implementation Schedule will immediately be revised if required. Although we do not anticipate subcontractors to be required on this project, to the extent they may be, AHA hereby certifies its ability and intent to award such contracts within 180 days from the date grant awards are made available.

(c): Financial Management (7 points)

The grant will be implemented and administered by AHA which has demonstrated successful management of over \$33 million in funds (IHBG, AHFC, FHLB, Title VI, ROSS, ICDBG) in the last five years. The Akutan Traditional Council, by resolution, has adopted the AHA Financial Management System and Administration Policy for the implementation of this Project, all of which fulfill the requirements of 24 CFR Part 85 and 24 CFR Part 1003. AHA utilizes Intuit American FundWare® software for proper recordation of all transactions. Providing general management, oversight and coordination as described in 1003.203(a), this software is capable of producing cost details down to the individual unit and product category. This system will enable AHA to keep detailed records of all expenditures for this rehabilitation project and will ensure budget performance and effective reporting to granting agencies. In compliance of OMB Circular A-87, such expenditures will include salaries and benefits, travel, materials, freight, labor, insurance, supplies and utilities. All requests for funds, including payroll, are documented by payroll timecards or purchase requisitions and are approved by both the Project Manager and the Finance Director. As described in 24 CFR Part 85.20(b), the Finance Director will utilize this system to provide complete, accurate and timely reports for use in budget

comparisons, control and documentation and also in the SF-425 form as described in 24 CFR Part 85.41(b), or each time a performance update is requested by the Project Team. As required, AHA will maintain and retain financial documentation for the ICDBG Project for at least 3 years past the date of close-out and will submit an audit for these funds as the sub recipient.

The Akutan Traditional Council generally does not meet the State or Federal threshold for a federal Single Act audit. To the extent that an audit from the Tribe is required in addition to the audit prepared and submitted by the sub recipient (AHA), both parties certify that such audits will be prepared and submitted to the Federal Audit Clearinghouse. The current AHA 2013 audited financial statements had no findings and have been delivered to the Federal Audit Clearinghouse.

(d): Procurement and Contract Management (7 points)

As the entity responsible for the implementation and administration of the Project, AHA's Procurement Policy will be applied to the procurement of all contract labor and materials secured for this Project. As required by HUD, this policy meets the requirements of 24 CFR parts 85, 1003 and 1000 and outlines the process for procurement, identified goods and services required by the following established thresholds of the purchases: Small Purchase \$0 - \$100,000; Sealed Bids / Invitation for Bids (IFB), when applicable over \$100,000; and Non-Competitive (Sole Source Proposals), as well as the methods used for purchase (request for price quotes, request for proposals, and invitation for bids) that controls the method of procurement as designated in 24 CFR part 85.36(d). The Akutan Traditional Council, by resolution, has adopted this Policy for the implementation of this project.

AHA Procurement Policy is controlled by the provisions of 24 CFR 85.36 Procurement, and is in compliance with applicable federal standards and regulations along with any applicable state or local laws. In the event of any conflict in interpretation, HUD regulations prevail and apply to all contracts for the procurement of supplies, services and construction. The Akutan Traditional Council has adopted a Code of Conduct policy (please see Code of Conduct Resolution and Policies attachments). Specific procurement standards covered in the AHA policies are (as designated by 24 CFR 85.36(b)):

- Ethics in Contracting covering Code of Conduct and Conflicts of Interest governing the performance of employees engaged in the award and administration of contracts.
- Steps Prior to Procurement review process to avoid purchase of unnecessary or duplicative items with consideration for consolidating or breaking out procurements for a more economical purchase.
- Intergovernmental Agreements for procurement or for the use of common goods and services that is feasible and reduces project costs.
- Procedures to handle and resolve disputes relating to procurements and shall disclose information regarding the protest to the awarding agency.



- Processes to ensure that the bidder has the sufficient technical, administrative and financial capability to perform work of the size and type involved, as well as evidence of contractor integrity and compliance with public policy, record of past performance prior to the awarding of any contract, and will reject any bid or offer not satisfying this responsibility.
- Guidelines to maintain detailed records including rationale for the method of procurement, selection of contract types, contractor selection or rejection, and the basis for price.
- Affirmations that settlements of contractual and administrative issues arising from procurements are the sole responsibility of AHA.
- Provisions which provide that time and material contracts will be used only after certifications that no other contract is suitable, and if used, that the contract shall include a ceiling price which cannot be exceeded.

All procurement transactions, as outlined in the AHA policies, are conducted in a manner that provides full and open competition consistent with 24 CFR Part 85.36(c) assuring that affirmative steps are taken to ensure that minority firms, women's business enterprises and small businesses are used when possible consistent with the standards of 24 CFR Part 85.36(e). Additionally, AHA policies ensure that a cost analysis is performed in connection with every procurement action and is consistent with 24 CFR Part 85.36(f). Technical specifications on proposed procurements and pre-award review of procurement documents are available to awarding agencies upon request. Although there are not Bonding requirements in the Project, if relevant, requirements would be consistent with 24 CFR Part 85.36(h). While AHA proposes to complete the proposed scope of work using force account construction, to the extent any contracts are issued under the grant, AHA policies ensure that such contracts will include all clauses that are required by federal statutes, executive orders and implementing regulations as provided in 24 CFR Part 85.36(i).

*Sub Factor 2: Past Performance (0 points)*

For the purpose of this specific NOFA, the Akutan Traditional Council is considered a new applicant; therefore this sub factor is non-applicable.

## Upload #4

Applicant:	Native Village of Akutan
Application Number:	ICDBG14000013
Project Title	Akutan 4-Plex Rehabilitation Project
Status:	Review in Progress
Document Title:	Attachments-ATT13-1246-Financial Commitments - Akutan.pdf



### LETTER OF COMMITMENT

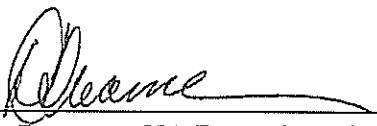
To Whom It May Concern:

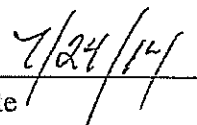
Aleutian Housing Authority (AHA) commits to provide a minimum of \$57,200.00 of non-ICDBG funds towards the Akutan 4-Plex Rehabilitation Project. This amount consists of \$19,200.00 of AHA administered NAHASDA funds; and \$38,000.00 of Alaska Housing Finance Corporation Supplemental funds, which AHA has already secured. These non-ICDBG funds represent a 25% match.

AHA is committed to completing the project as outlined in the ICDBG grant application.


As the management entity responsible for the project, AHA is an Entity Other Than the Tribe and has met the following characteristics:

- a) Is legally distinct from the Akutan Traditional Council;
- b) Assets and liabilities of AHA and Akutan Traditional Council are separate;
- c) Claims against AHA, cannot be made against the Akutan Traditional Council; and
- d) AHA and the Akutan Traditional Council have separate governing bodies.

  
\_\_\_\_\_  
Dan Duame, AHA Executive Director

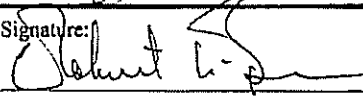
  
\_\_\_\_\_  
Date

*Research and Rural Development Division*  
**Supplemental Housing Grant Agreement**

Grant Agreement Number: SUP-13-AHA-1	Funding Sources (s): SFY-2012
Total Grant Amount: \$370,280.00	Location of Project: Aleutian-Pribilof Island Region
<b>GRANTEE CONTACT INFORMATION</b>	<b>AHFC CONTACT INFORMATION</b>
ALEUTIAN HOUSING AUTHORITY 520 EAST 2 <sup>nd</sup> AVENUE ANCHORAGE, AK 99503	Robert L. Brean Director, Research & Development Division PO Box 101020 Anchorage, AK 99510-1020
Signature: 	Signature: _____
Contact: Dan Duane, Executive Director	Robert L. Brean, Director, Research & Development
Telephone: 907/563-2146	Contacts: _____ Program Manager Email: _____ _____ Grants Administrator Email: _____
<b>AGREEMENT</b>	
The Alaska Housing Finance Corporation (AHFC) and Aleutian Housing Authority (Grantee) agree as set forth herein:	
Section I. AHFC shall pay the Grantee for the acceptable performance of the project work authorized under this Agreement.	
Section II. The Period of Performance for this Agreement is January 01, 2013 to December 31, 2014.	
Section III. The Agreement consists of this page and the following attachments.	
<b>ATTACHMENTS:</b>  ATTACHMENT A - Standard Provisions ATTACHMENT B - Scope of Services ATTACHMENT C - Project Budget ATTACHMENT D - Financial Provisions ATTACHMENT E & F, Grants Admin Forms & AHFC State Requirements & Grant Regulations	<b>AMENDMENTS:</b> Any fully executed amendments to this Agreement.



**GRANT AGREEMENT**  
**Alaska Housing Finance Corporation**  
**Research and Rural Development Division**  
**Supplemental Housing Program**

Grant Agreement Number: SUP-14-AHA-1	Funding Sources (s): SFY13 (OP), SFY12(Corp), SFY13 (Corp), SFY14 (OP)
Total Grant Amount: \$483,307.00	Location of Project: Akutan, Anchorage, False Pass, King Cove, Nikolski, Rabbit Creek, Sand Pt, St George, St Paul
<b>GRANTEE CONTACT INFORMATION</b>	<b>AHFC CONTACT INFORMATION</b>
Aleutian Housing Authority 520 East 2 <sup>nd</sup> Avenue Anchorage, AK 99503	Robert L. Brean Director, Research & Development Division PO Box 101020 Anchorage, AK 99510-1020
Contact Person: <div style="background-color: black; width: 150px; height: 20px; margin-top: 5px;"></div>	Signature:  Date: 1-10-2014 Robert L. Brean, Director, Research & Development
Contact Phone Number: (907)563-2146 Fax Number: (907)563-3105	Contacts: <div style="background-color: black; width: 100px; height: 20px; display: inline-block;"></div> Program Manager <div style="background-color: black; width: 200px; height: 20px; display: inline-block; margin-top: 5px;"></div>
<b>AGREEMENT</b>  The Alaska Housing Finance Corporation (AHFC) and Aleutian Housing Authority (Grantee) agree as set forth herein:  <b>Section I.</b> AHFC shall pay the Grantee for the acceptable performance of the project work authorized under this Agreement in the amount of <i>four hundred eighty-three thousand, three hundred seven dollars (\$483,307.00)</i> .  <b>Section II.</b> The Grantee shall perform all of the work required by this Agreement.  <b>Section III.</b> The Period of Performance for this Agreement is January 1, 2014 to December 31, 2015.  <b>Section IV.</b> The Agreement consists of this page, the attached signatory notary page, and following attachments.	
<b>ATTACHMENTS:</b>  ATTACHMENT A - Standard Provisions ATTACHMENT B - Scope of Services ATTACHMENT C - Project Budget ATTACHMENT D - Financial Provisions ATTACHMENT E & F, Grants Admin Forms & AHFC State Requirements & Grant Regulations	<b>AMENDMENTS:</b> Any fully executed amendments to this Agreement.

SUP-14-AHA-1

Grantee Initials: 

**GRANTEE ACKNOWLEDGEMENT**

IN WITNESS WHEREOF, the parties have executed this Grant Agreement on the dates set out below. This Grant Agreement takes effect on the date of its execution by the Alaska Housing Finance Corporation (AHFC).

GRANTEE AUTHORIZED SIGNATURE: \_\_\_\_\_

*[Signature]*

GRANTEE PRINTED NAME AND TITLE: Dan Duane, Executive Director

FIRM NAME: Aleutian Housing Authority

STATE OF ALASKA )

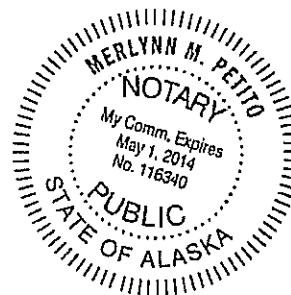
) ss.

\_\_\_\_\_ JUDICIAL DISTRICT )

The foregoing instrument was executed by Dan Duane and acknowledged before me this 14<sup>th</sup> day of January, 2014.

Merlynn M. Petto  
Notary Public in and for Alaska

My Commission expires 5/1/2014



**AHFC ACKNOWLEDGEMENT**

GRANTOR AUTHORIZED SIGNATURE: \_\_\_\_\_

GRANTOR PRINTED NAME AND TITLE: Gregory Rochon, Director, Administrative Services Department

FIRM NAME: Alaska Housing Finance Corporation

STATE OF ALASKA )

) ss.

THIRD JUDICIAL DISTRICT )

The foregoing instrument was executed by Gregory Rochon and acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

Notary Public in and for Alaska  
My Commission expires \_\_\_\_\_

SUP-14-AHA-1

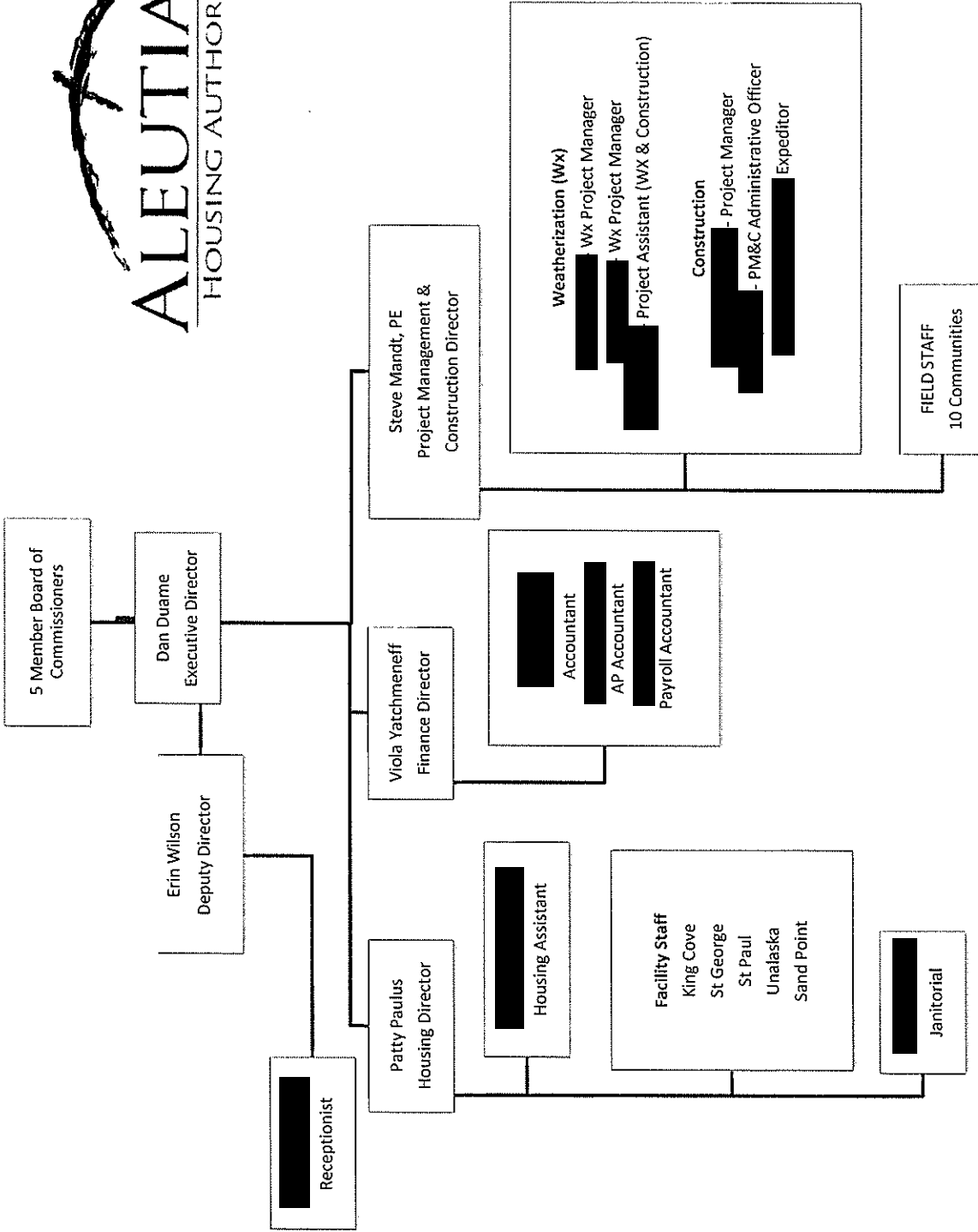
Grantee Initials: \_\_\_\_\_

*[Signature]*

## Upload #5

Applicant:	Native Village of Akutan
Application Number:	ICDBG14000013
Project Title	Akutan 4-Plex Rehabilitation Project
Status:	Review in Progress
Document Title:	SF424_2_1-AdditionalProjectTitle-1248-AHA Organizational Chart.pdf





## Upload #6

Applicant:	Native Village of Akutan
Application Number:	ICDBG14000013
Project Title	Akutan 4-Plex Rehabilitation Project
Status:	Review in Progress
Document Title:	Attachments-ATT7-1240-Factor 3 - Soundness.pdf

## **Aktuan 4-Plex Rehabilitation Project**

### **Rating Factor 3: Soundness of Approach**

#### **Sub Factor 1: Description of and Rationale for Proposed Project (10 points)**

The Akutan 4-Plex Rehabilitation Project will address critical repairs needed to maintain the structural integrity and energy efficiency of the facility due to extensive water damage and deterioration of exterior sheathing and framing members. The initial assessment appears to indicate that problem may be a manufacturer's defect in the way the structural insulated panels (SIPs) were constructed.

The Project will involve the removal and re-installation of siding after all damaged exterior sheathing and any additional identified damages to structural members have been repaired or replaced. The rehabilitation will meet tribally adopted rehabilitation codes applicable in the HUD housing quality standards at 24 CFR §982.401, and used by AHA, as the entity implementing this Project on the Tribes behalf (please see attached Tribal Resolution adopting these standards).

The Rehabilitation Project will consist of 1) removal of the vinyl siding and windows (which will be saved and reinstalled once the repairs are complete); 2) removal of water damaged plywood, and structural members; 3) repairing structural damage; 4) foaming and insulating; 5) air sealing; 6) taping of all sheathing joints and rolling with J-rollers for proper adhesion; 7) re-installing windows; 8) Installing Tyvek and taping all seams; and 9) re-installing the siding.

As the owner and operator of the Akutan 4-Plex, AHA conducts an annual recertification of the tenant's income to ensure they are eligible participants. Furthermore, AHA will certify that each Project participant will be low-income and current on their home payments or in a payback agreement before assistance is given. AHA will follow income determination criteria to ensure that only low-income families benefit from the Project (please see attached AHA Income Certification). The proposed Akutan 4-Plex Rehabilitation Project will not displace or require the relocation of participants as they will not be required to move away from their homes while this project is underway.

AHA will utilize local hire to complete all proposed rehabilitation, with the exception of an itinerant foreman.

Upon a successful proposal, a Conflict of Interest Disclosure will be posted as needed for the low-income families receiving assistance per guidelines ICDBG §1003.606 and NAHASDA §1000.30. The Akutan Traditional Council will post this notice within the community for any families that may have a Potential Conflict of Interest, allowing for public comment and review prior to work being started.

The proposed Akutan 4-Plex Rehabilitation Project will enhance the community's viability by:

Akutan 4-Plex Rehabilitation Project -- ICDBG -- Rating Factor 3

1

1. Providing much needed improvements to very limited local rental housing to ensure the long-term availability of this local infrastructure
2. Creating safe, energy efficient, affordable and healthy environments for up to 4 families in the community, helping them to remain in their homes
3. Creating temporary jobs in the community for 2-3 persons
4. Creating opportunities for 2-3 persons to generate significant earned income

As permitted by 1003.205 and 1003.206, AHA will utilize the allowable 20% administrative funds to provide indirect management and oversight of the Project. Such costs include; accounts payable, personnel responsible for reporting, monitoring and planning; financial audits; and Tribe and customer service and relations in accordance with OMB Circular A-87.

*Sub Factor 2: Budget and Cost Estimates (9 points)*

The AHA Development Director, Steve Mandt, and Chief Administrative Officer, Kennedy Serr, (experience outlined in Rating Factor 1) have provided a cost estimate for this project based on their extensive experience in creating Project Management Plans (PMPs), a planning tool frequently used by AHA. Estimates are broken out into the categories identified on both the attached PMP and HUD 4123 Cost Summary form.

Proposed funding sources for the \$227,880.00 Akutan 4-Plex Rehabilitation Project are: NAHASDA \$19,200.00 (8%); Alaska Housing Finance Corporation (AHFC) Supplemental \$38,000.00 (17%); and ICDBG \$170,680.00 (75%). In total, AHA and AHFC have committed \$57,200.00, representing 25% of the Project costs to supplement the ICDBG funds.

*Sub Factor 3: HUD NOFA Priorities (1 point)*

*(a), Job Creation / Employment Opportunities:*

The Akutan 4-Plex Rehabilitation Project addresses the HUD Policy Priorities by providing good paying (\$18 - \$30 per hour) construction trade positions for 2-3 persons. These positions can be newly created, or in some cases, the individual may already be an AHA employee thus allowing the individual to retain their current position. It is our intent to utilize local hire for all labor on this project with the exception of an itinerant construction foreman. AHA consistently advertises available job positions with the local Tribe and seeks to ensure that low-income members have the first opportunity to gain employment.

Sub Factor 4: Commitment to Sustain Activities (12 points)

(b). Housing Rehabilitation:

As the TDHE for Akutan IRA Council, AHA is the owner and operator of the facility. AHA and the Tribe are fully committed to the sustainability of this facility. To meet this commitment AHA employs a part-time local employee for all routine maintenance and will send in more experienced itinerant construction staff when necessary (as currently proposed) to address more significant issues. The current proposed project is the result of sub-surface damage that was only recently discovered and not the result of a lack of on-going maintenance. As previously noted, we believe the current project to be a one-term event and likely the result of a manufacturer's defect with the design of the SIPs that were used to construct the walls. AHA hereby certifies its commitment to the long-term maintenance of this important facility and the Tribe has committed NAHASDA Tribal Needs Funds to be used as needed if rental reserves are insufficient to meet on-going maintenance needs.

## Upload #7

Applicant:	Native Village of Akutan
Application Number:	ICDBG14000013
Project Title	Akutan 4-Plex Rehabilitation Project
Status:	Review in Progress
Document Title:	SF424__2__1-AdditionalProjectTitle-1249-Akutan Code of Conduct.pdf

## **AKUTAN TRADITIONAL COUNCIL CODE OF CONDUCT POLICIES**

### **GENERAL**

- A.** Business conducted by the Akutan Traditional Council, (hereafter referred to as the "Tribe"), shall be conducted as follows:
  - 1. With professional standards of conduct, ethics and values;
  - 2. In a manner which fosters public trust;
  - 3. With business practices that are intended to avoid a real or apparent conflict of interest or the appearance of a conflict of interest; and
  - 4. In compliance with Federal, State, Local and Tribal laws, statutes, rules, regulations and codes.

### **CONFLICT OF INTEREST**

- A.** A conflict of interest occurs when a Tribe employee, officer or agent, any member of their immediate family, their partner, or an organization, which employs or is about to employ any of the parties indicated herein has a financial or other interest in the business entity selected for an award.
- B.** The Tribe may authorize an exception to the conflict of interest clause above if there is a compelling reason to do so, such as when the Tribe's needs:
  - 1. Cannot be reasonably met otherwise; or
  - 2. Cannot be reasonably met through another source.
- C.** The Tribe or their designee shall require each contractor, its employees, agents, subcontractors or other representatives to disclose all activities, interests, ownership(s) or participation in any business(es) or business-related activities that:
  - 1. Could potentially cause a conflict of interest for the Contractor or Tribe; or
  - 2. Could potentially be construed as not in the best interest of the Tribe.
- D.** To avoid real or apparent conflicts of interest and to promote "Open and Free Competition" as well as fair business practices, contractors, subcontractors, bidders, offerors, vendors and/or their representatives shall not, either directly or indirectly:
  - 1. Make an offer or promise of future employment or business opportunity to an official or representative of the Tribe;

2. Offer, accept, give or promise to give money, gratuities or any other thing of value to an official or representative of the Tribe; or
  3. Obtain or attempt to obtain confidential or proprietary information from an official or representative of the Tribe.
- E. To avoid real or apparent conflicts of interest and to promote "Open and Free Competition" as well as fair business practices, an official or representative of the Tribe shall not, either directly or indirectly:
1. Make an offer or promise of future employment or business opportunity to a current or potential contractor, subcontractor, bidder, offeror, vendor or any of their representatives or parties to sub-agreements without following, or in a manner that conflicts with, the guidelines outlined in the Tribe approved policies and procedures;
  2. Solicit, offer, accept, give or promise to give money, gratuities, favors, or any other thing of monetary value to a current or potential contractor, subcontractor, bidder, offeror, vendor or any of their representatives or parties to sub-agreements without following, or in a manner that conflicts with, the guidelines outlined in the Tribe approved policies and procedures; or
  3. Discuss or otherwise provide confidential or proprietary information or information that the Tribe or its representatives consider to be confidential or proprietary information to a current or potential contractor, subcontractor, bidder, offeror, vendor or any of their representatives or parties to sub-agreements without following, or in a manner that conflicts with, the guidelines outlined in the Tribe approved policies and procedures.

#### **INFLUENCING GOVERNMENT OFFICIALS**

- A. The Tribe or its representatives shall not use federally appropriated funds, including grant or contract funds, whether received directly or indirectly, to pay any person or organization to influence or attempt to influence:
1. An officer or employee of any agency;
  2. A member of Congress;
  3. An officer or employee of Congress; or
  4. An employee of a member of Congress.
- B. The Tribe or its representatives shall not, for the purpose of obtaining or attempting to obtain direct or indirect federally appropriated funds, solicit, offer, accept, give or promise to give money, gratuities, favors, or any other thing of monetary value to:
1. An officer or employee of any Federal or awarding agency;



2. A member of Congress
3. An officer or employee of Congress; or
4. An employee of a member of Congress.

#### **UNAUTHORIZED COMMITMENTS**

- A. The Tribe or its representatives shall not make unauthorized commitments to any person, organization, agency, offeror, vendor, bidder or business entity.
- B. In the event that a real or apparent unauthorized commitment occurs or appears to have occurred, the following procedures shall be followed:
  1. The Tribe Tribal Administrator or designee shall be notified.
  2. The individual who made the real or apparent unauthorized commitment may be notified.
  3. The individual who made the real or apparent unauthorized commitment may be asked to provide a written statement that explains the type of commitment made and the reasons for the commitment.
  4. The Tribe Tribal Administrator or designee may bring the matter before the Tribe.
  5. An investigation may occur.
  6. A written recommendation to approve or disapprove the unauthorized commitment may be requested.
  7. Additional actions by the Tribe may be taken in order to remedy the situation and protect the best interest of the Tribe.

#### **DISCIPLINARY ACTIONS FOR A VIOLATION OF THE CODE OF CONDUCT**

- A. Disputes or alleged violations of the Tribe approved policies and procedures by officers, employees, agents or representatives of the Tribe shall be given to the Tribe Tribal Administrator or designee in writing with appropriate documentation attached.
- B. Documentation of the dispute or alleged violation may be presented to the Tribe by Tribe Tribal Administrator or designee for investigation, remediation, resolution, dismissal or appropriate disciplinary action, as determined necessary by the Tribe.
- C. When the Tribe is unable to resolve the dispute or alleged violation in a satisfactory manner, the awarding agency may be notified, if appropriate.

## Upload #8

Applicant:	Native Village of Akutan
Application Number:	ICDBG14000013
Project Title	Akutan 4-Plex Rehabilitation Project
Status:	Review in Progress
Document Title:	Attachments-ATT1-1234-Akutan Project Summary.pdf

## **Akutan 4-Plex Rehabilitation Project Project Summary**

The Akutan Traditional Council (Native Village of Akutan), in partnership with the Aleutian Housing Authority (AHA), is applying for funding through the Indian Community Development Block Grant (ICDBG) program for the proposed 4-Plex Rehabilitation Project in Akutan. Akutan is located on Akutan Island in the eastern Aleutians, approximately 766 miles southwest of Anchorage. This small community is home to approximately 75 year-round residents, nearly all of which are Alaska Native.

Based on a recent and routine inspection performed by AHA as part of the Current Assisted Stock monitoring, it has been noted that the facility is in immediate need of repairs to maintain structural integrity and energy efficiency due to extensive water damage and deterioration of sub-siding exterior sheeting and framing members. The project will involve removal of much of the existing vinyl siding, executing all necessary repairs, and re-installation of the siding.

AHA, in partnership with the Akutan Traditional Council and the City of Akutan, share a vested interest in the rehabilitation of one of the only existing low-rent facility in the community. If successful, this Project will enhance the community's viability by providing the much needed repairs to community's limited housing infrastructure. Additionally, this Project will allow 4 eligible families to remain in their homes thereby ensuring affordable, safe and healthy environments. The Project will also create significant earned cash income through temporary employment for up to 3 persons thereby contributing to the support of the local economy.

## Upload #9

Applicant:	Native Village of Akutan
Application Number:	ICDBG14000013
Project Title	Akutan 4-Plex Rehabilitation Project
Status:	Review in Progress
Document Title:	Attachments-ATT12-1245-Factor 4 - Leveraging.pdf

## Akutan 4-Plex Rehabilitation Project

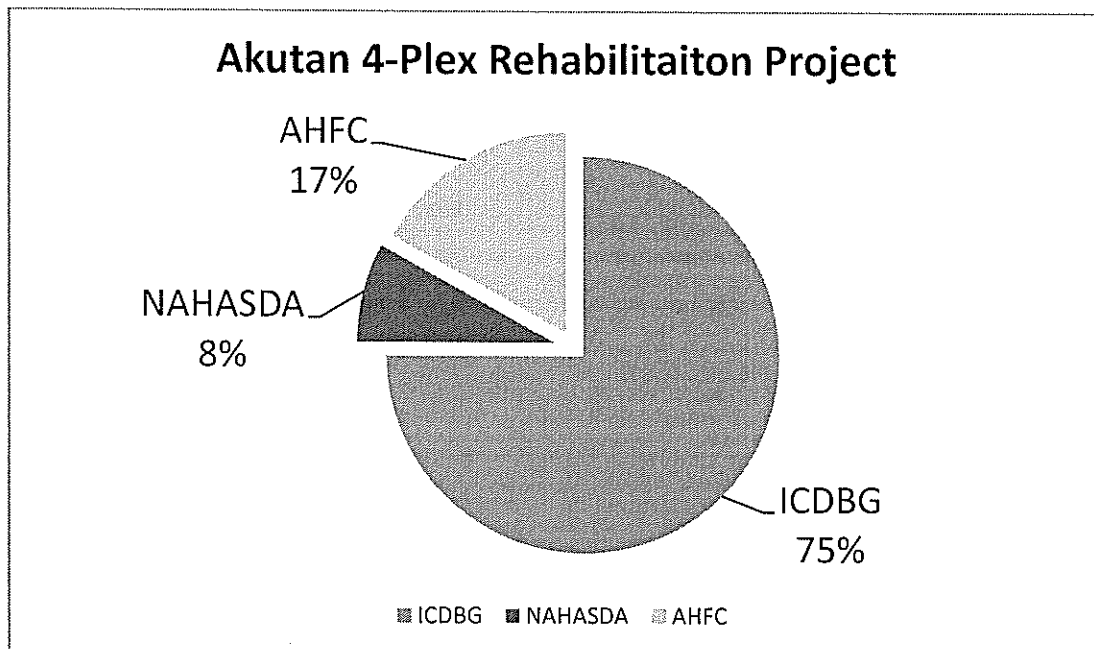
### Rating Factor 4: Leveraging Resources (8 points)

The Akutan Traditional Council and the Aleutian Housing Authority (AHA), by a Memorandum of Agreement (MOA), agree to a partnership that ensures cooperation and commitment through completion of this project. The MOA also describes each entity's responsibilities and authorities.

The AHA Commitment Letter provides for utilization of administered NAHASDA and Alaska Housing Finance Corporation (AHFC) Supplemental Grant Program funding for the applicable portions of the Project (please see attached Financial Commitments).

The proposed funding for this Project is as follows:

ICDBG request:	\$170,680	(75%)
NAHASDA:	\$19,200	(8%)
AHFC:	\$38,000	(17%)
<b>Total Project Cost:</b>	<b><u>\$227,880</u></b>	



Akutan 4-Plex Rehabilitation Project – ICDBG – Rating Factor 4

## Upload #10

Applicant:	Native Village of Akutan
Application Number:	ICDBG14000013
Project Title	Akutan 4-Plex Rehabilitation Project
Status:	Review in Progress
Document Title:	Attachments-ATT3-1236-Akutan MOA.pdf

**MEMORANDUM OF AGREEMENT  
BETWEEN THE  
AKUTAN TRADITIONAL COUNCIL  
AND  
ALEUTIAN HOUSING AUTHORITY**

WHEREAS, The Akutan Traditional Council is a federally recognized tribal government eligible to receive funding under the Native American Housing Assistance and Self-Determination Act (NAHASDA), and

WHEREAS, the Aleutian Housing Authority (AHA) has been designated by the Akutan Traditional Council as the "Trially Designated Housing Entity" to administer a certain portion of NAHASDA funds received on behalf of Akutan; and

WHEREAS, based on information received from a recent assessment of the Akutan low-rent 4-plex, owned and operated by AHA and constructed in part with NAHASDA funding, the 4-plex is in immediate need of repairs to maintain the structural integrity and energy efficiency of the facility due extensive water damage and deterioration of exterior siding and framing members; and

WHEREAS, to address these problems the parties wish to enter into this Memorandum of Agreement (MOA) to specifically set forth each parties role, responsibilities and authorities:

NOW THEREFORE, the Parties agree as follows:

*1) Akutan Tribal Council (the "Tribe") agrees to:*

- a) Cooperate with AHA in design and implementation of a rehabilitation project for the Akutan 4-Plex to address the rehabilitation needs under the Akutan 4-Plex Rehabilitation Project;
- b) Authorize AHA to pursue HUD grant funds to pay for a portion of the project costs, designate AHA as the sub recipient of such funds, and to use NAHASDA funds to leverage such additional grant funds as may be required to complete the project;
- c) Authorize AHA to perform all project management functions as AHA may determine to be necessary and appropriate, and to administer such project funds as may be secured to complete the project; and

From: Aleutian Housing Authority

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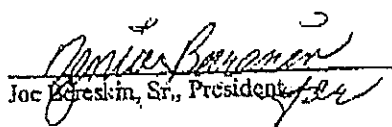
0029 P.004/012

- d) Cooperate with AHA in terms of helping to assemble a labor pool, post notices and any other similar type administrative support functions required to successfully completing the project.

2) *AHA agrees to:*

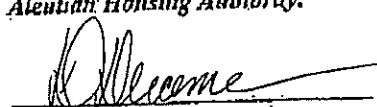
- a) Make all reasonable efforts to secure funding to complete the rehabilitation of the specified homes, including an application to HUD under the Indian Community Development Block Grant (ICDBG) program; and
- b) Provide all necessary project management and administrative services as required to carry out the project scope of work as specified above; and
- c) Secure all necessary funding, provide project management and administrative services as may be required to complete the project, including acting as the sub recipient of any ICDBG grant funds which may be awarded; and
- d) Cooperate with the Tribe in regards to information sharing, design and all aspects of actual project implementation; and
- e) Carry out the activity independent of the Tribe, is free to contract for goods and services from vendors of its own choosing, is not subject to requirements under which its assets revert to the Tribe or to any other organization upon dissolution.

*Akutan Traditional Council*

  
Joe Bereskin, Sr., President

7/3/14  
Date

*Aleutian Housing Authority:*

  
Dan Duane, Executive Director

7/9/14  
Date



## Upload #11

Applicant:	Native Village of Akutan
Application Number:	ICDBG14000013
Project Title	Akutan 4-Plex Rehabilitation Project
Status:	Review in Progress
Document Title:	Attachments-ATT11-1244-Akutan - HUD 4123 Cost Summary.pdf

Indian Community Development Block Grant (ICDBG)

OMB Approval No. 2577-0191  
(exp. 1/30/2015)

1. Name of Applicant (as shown in Item 5, Standard Form 424)	2. Application/Grant Number (to be assigned by HUD upon submission)
--	---

3.	<input type="checkbox"/> <b>Original</b> (check here if this is the first submission to HUD)	<input type="checkbox"/> <b>Revision</b> (check here if submitted with implementation schedule as part of pre-award requirements)	<input type="checkbox"/> <b>Amendment</b> (check here if submitted after HUD approval of grant)	Date (mm/dd/yyyy)
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[illegible]

\*\* No more than 10% of ICDBG funds requested may be used for technical assistance. If funds are requested under this line item, a separate project description must accompany the application to describe the technical assistance the application intends to obtain. Only technical assistance costs associated with the development of a capacity to undertake a specific funded program activity are eligible (24 CFR 1003.206).

## Upload #12

Applicant:	Native Village of Akutan
Application Number:	ICDBG14000013
Project Title	Akutan 4-Plex Rehabilitation Project
Status:	Review in Progress
Document Title:	Attachments-ATT8-1241-Akutan ICDBG Resolution.pdf

From: Aleutian Housing Authority

907 563 3106

06/24/2014 10:26

0029 P.006/012

**AKUTAN TRADITIONAL COUNCIL**

P.O. Box

Akutan, Alaska 99553

**RESOLUTION #14 - 05*****A RESOLUTION AUTHORIZING THE ALEUTIAN HOUSING AUTHORITY TO  
COMPLETE AN APPLICATION FOR THE INDIAN COMMUNITY  
DEVELOPMENT BLOCK GRANT PROGRAM ON BEHALF OF THE AKUTAN  
TRADITIONAL COUNCIL FOR SUCH RELATED PURPOSES  
AS SPECIFIED BELOW***

**WHEREAS**, the Akutan Traditional Council is a federally recognized tribal government eligible to receive funding under the Native American Housing Assistance and Self-Determination Act (NAHASDA) and the HUD Indian Community Development Block Grant (ICDBG) Program; and

**WHEREAS**, Aleutian Housing Authority (AHA) has been designated by the Akutan Traditional Council as the "Tribeally Designated Housing Entity" to administer a certain portion of NAHASDA funds received on behalf of Akutan; and

**WHEREAS**, based on information received from a recent assessment of the Akutan low-rent 4-plex, owned and operated by AHA and constructed in part with NAHASDA funding, the 4-plex is in immediate need of repairs to maintain the structural integrity and energy efficiency of the facility due to extensive water damage and deterioration of exterior siding and framing members; and

**WHEREAS**, the parties have entered into a Memorandum of Agreement (MOA) which sets forth the parties' intention to cooperate in a joint effort to seek available funding to address the identified need and to allow AHA to be the sub-recipient of such funds for purposes of project management, grant expenditures and administration; and

**WHEREAS**, the parties have agreed to cooperate to apply specifically for funds under the HUD Indian Community Development Block Grant (ICDBG) Program; and

**WHEREAS**, the Akutan Traditional Council has posted an ICDBG Community Development Statement related to the proposed project specifying the goals and objectives of the grant application and has given community members the opportunity to offer any pertinent project-related comments; and

**WHEREAS**, the ICDBG grant requirements provide that the Tribe must make certain formal designations and authorizations for AHA to apply for and administer such funds on its behalf; and

**WHEREAS**, an important part of ensuring proper compliance is having a clear Code of Conduct Policy by which the Tribe can be guided in carrying out the business of the Tribe;

**NOW THEREFORE BE IT RESOLVED**, that the Akutan Traditional Council hereby authorizes the Aleutian Housing Authority (AHA) to complete an application on behalf of the Akutan Traditional Council for funding under the HUD ICDBG and if awarded, to be the sub recipient administrator of such funds; and

**BE IT FURTHER RESOLVED**, that the Akutan Traditional Council designates the AHA Executive Director as its Authorized Representative to act on its behalf in terms of any required signatures, certifications, authorizations or other actions that may be required in the application process and if awarded, in the implementation process during grant administration; and

**BE IT FURTHER RESOLVED**, that during the administration of any funds awarded under the ICDBG program, the Akutan Traditional Council certifies the adoption of, and compliance with the following standards, policies and conditions in accordance with 24 CFR Part 85, 24 CFR Part 1003, and OMB Circular A-87:

- 1) AHA Housing Quality Standards, as described in Section 982.401 in accordance with 24 CFR 1003.302; and
- 2) AHA financial management and administrative policies and procedures; and
- 3) AHA procurement policies and procedures; and
- 4) Maintenance responsibility for these homes rehabilitated under the ICDBG project will remain with the homeowners; and
- 5) Akutan Traditional Council Code of Conduct Policy.

**BE IT FURTHER RESOLVED**, the Akutan Traditional Council hereby certifies that all the requirements of 24 CFR 1003.604, Citizen Participation has been fulfilled in regards to the community input on the proposed project; the posting of the Community Development Statement specifying the goals and objectives of the grant application; and consideration was made on any comments to the application.

**ADOPTED and APPROVED** this 30<sup>th</sup> day of July, 2014, by a vote of 6 in favor, 0 opposed, and 0 abstaining.

  
President

From:Aleutian Housing Authority

907 663 3106

06/24/2014 10:27

0029 P.008/012

ATTEST:

[REDACTED]

Secretary / Treasurer

## Upload #13

Applicant:	Native Village of Akutan
Application Number:	ICDBG14000013
Project Title	Akutan 4-Plex Rehabilitation Project
Status:	Review in Progress
Document Title:	Attachments-ATT14-1247-Factor 5 - Comprehensiveness.pdf

## **Akutan 4-Plex Rehabilitation Project**

### **Rating Factor 5: Comprehensiveness and Coordination**

#### **Sub Factor 1, Coordination (2 points)**

AHA, in partnership with the Akutan Traditional Council and the City of Akutan, share a vested interest in the rehabilitation of one of the only existing low-rent facility in the community. Although the TDHE for Akutan, AHA works closely with the Akutan Traditional Council in the selection process of the tenants and relies on the Council for job postings, establishing routine maintenance and other building related spending priorities, and in setting policies related to occupancy. AHA has incorporated this Project in its 2014 Indian Housing Plan (IHP) in coordination with those additional projects supported by 13 federally recognized member tribes in the Aleutian and Pribilof Islands Region.

#### **Sub Factor 2, Outputs and, Outcomes (8 points)**

##### **Outputs:**

- Limited community infrastructure will receive much needed improvements
- 4 homes will receive housing rehabilitation
- 4 low-income, Alaska Native families will receive the benefit of housing rehabilitation
- 2-3 temporary construction jobs created/retained
- 2-3 local laborers will receive additional construction training
- Money will be invested into the community through earned income, purchase of supplies and rental housing for itinerant construction foreman

##### **Outcomes:**

- Ensure the long-term availability of limited rental housing for 4 families
- Increased income resulting from jobs created or retained as a result of the Project
- Improved energy efficiency of rental units by comprehensive air-sealing and replacement of building materials that have rotted and are currently allowing for water infiltration, and thus air infiltration



- Overall improved quality of life by removing rot and water damaged materials which could result in mold growth and other health and safety concerns if not addressed

## Upload #14

Applicant:	Native Village of Akutan
Application Number:	ICDBG14000013
Project Title	Akutan 4-Plex Rehabilitation Project
Status:	Review in Progress
Document Title:	Attachments-ATT9-1242-AHA Income Certification.pdf



July 11, 2014

U.S. Department of HUD  
Alaska Office of Native American Programs  
3000 C. Street, Suite 401  
Anchorage, Alaska 99503

Re: Certification of Low-Income Eligibility Determination

Dear Grants Management,

Please accept this letter as certification that participants who would receive assistance from the 2014 Indian Community Development Block Grant (ICDBG), who reside in the community of Akutan, have been determined to be eligible, low-income participants, according to effective HUD income limits based on family size. The Aleutian Housing Authority also certifies that the participants will be current on their housing payments, or be in a current pay back agreement before assistance is provided.

Aleutian Housing Authority will administer and implement the Akutan 4-Plex Rehabilitation Project on behalf of the Akutan Traditional Council, and will be responsible for the selection of eligible individuals or families if the need should arise prior to or during the implementation of any grant award.

Sincerely,

Dan Duame  
Executive Director

## Upload #15

Applicant:	Native Village of Akutan
Application Number:	ICDBG14000013
Project Title	Akutan 4-Plex Rehabilitation Project
Status:	Review in Progress
Document Title:	Attachments-ATT6-1239-Map - Akutan, Alaska.pdf



## Upload #16

Applicant:	Native Village of Akutan
Application Number:	ICDBG14000013
Project Title	Akutan 4-Plex Rehabilitation Project
Status:	Review in Progress
Document Title:	SF424_2_1-AdditionalProjectTitle-1250-Akutan Community Development Statement.pdf

## **Akutan Housing Rehabilitation Project**

### **Community Development Statement**

The Native Village of Akutan is applying for Indian Community Development Block Grant (ICDBG) funding in the amount of \$250K for rehabilitation of the Akutan 4-plex operated by Aleutian Housing Authority (AHA). The Native Village of Akutan and Aleutian Housing Authority (AHA) have entered into a Memorandum of Agreement for a Housing Rehabilitation Project that will address serious structural and water damage issues related to the 4-plex. The project will involve removal and re-installation of siding after all damaged exterior sheeting and any identified damages structural members have been repaired or replaced. It is imperative that this project be completed as soon as possible if the long-term integrity of the structure is going to be maintained and continue to provide rental accommodations for tribal members. The project will begin in the spring of 2015 and be completed by the fall of 2015.

The Native Village of Akutan, by resolution, agrees and certifies that the standards, policies and conditions required under 24 CFR Part 85, 24 CFR Part 1003 and OMB Circular A-8, including AHA inspection standards and Section 982.401 Housing Quality Standards, will be complied with for this project.

AHA, the Tribally Designated Housing Authority operates the 4-plex and who will be responsible to perform the rehabilitation work has certified that all project funding will be used to rehabilitate units occupied by income eligible, Alaska Native occupants.

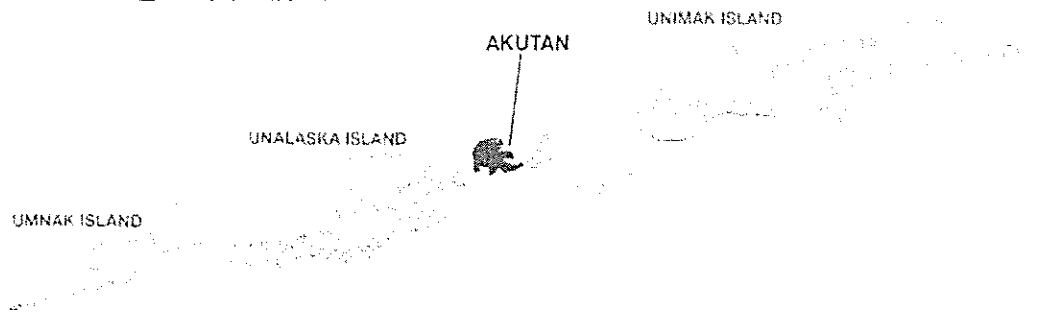
This Community Development Statement is being made in accordance with the ICDBG Citizen Participation requirements found at 24 CFR 1003.604, which provides for the opportunity for Akutan residents to provide pertinent comments on the proposed project prior to the application being submitted. Comments may be provided at a public meeting to be scheduled for this purpose or may be submitted in writing directly to the offices of the Akutan Traditional Council.

## Upload #17

Applicant:	Native Village of Akutan
Application Number:	ICDBG14000013
Project Title	Akutan 4-Plex Rehabilitation Project
Status:	Review in Progress
Document Title:	SF424_2_1-AdditionalProjectTitle-1251-Letter of Support - City.pdf



# AKUTAN



July 23, 2014

Re: Letter of Support – Akutan 4-Plex Rehabilitation

To Whom It May Concern:

The City of Akutan would like to express their full support for the Akutan Traditional Council's application for the Akutan 4-Plex Rehabilitation Project under the HUD Indian Community Development Block Grant (ICDBG) program.

Rental units in Akutan are very limited and we, along with our partners, share the common goal of maintaining this critically needed community infrastructure. We understand that this project, when complete, will provide much needed improvements to the Akutan 4-Plex and will allow for 4 eligible families to remain in their homes by creating a safe and more energy efficient environment.

We sincerely hope our support can impact the results of the proposed grant. Thank you for the opportunity to provide our support to this important project.

Sincerely,

A handwritten signature in black ink, appearing to be "Akutan", written over a black rectangular redaction box.

City Administrator

## Upload #18

Applicant:	Native Village of Akutan
Application Number:	ICDBG14000013
Project Title	Akutan 4-Plex Rehabilitation Project
Status:	Review in Progress
Document Title:	Attachments-ATT10-1243-AHA PMP.pdf

PO #

# Project Management Plan

Project Name Akutan LR Structural Repairs  
 Community Unit ALL  
 Project Manager Foreman

Wage Determination AK140005 01/17/14 MOD 1  
 ERR/Section 106  
 Funding Source #N/A  
 Account Coding

PRJ START DATE PROJECTED FINISH

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## PHASE I

### PROJECT DESCRIPTION/SCOPE Phase I

1. Remove vinyl siding and save for re-use
2. Remove water damaged plywood, structural members( studs, rim joists, headers ) may require removing windows, doors, protrusions as needed but shall be removed in such a way that they may be re-installed after structural repairs are made.
3. Make necessary structural repairs
4. Foam/insulate
5. Airseal
6. Install sheathing (zip panel)
7. Tape all sheathing joints and roll with J-rollers for proper adhesion
8. Install windows-1-wrap bottom sill with wrap first,2-using silicon behind flange,3-mechanical fastener,4-silicone all flange edges and holes,5-window wrap using J-roller to adhere
9. Install tyvek, tape all seams, tears etc.
10. Install home slicker
11. Install siding

### CONSTRUCTION CREW (CREW)

QTY	CLASSIFICATION	REG HRS	Rate	OT HRS	RATE/HR	TOTAL
1	Lead	280.00	\$ 32.00	140.00	\$ 48.00	15,680.00
1	Carpenter	280.00	\$ 30.00	140.00	\$ 45.00	14,700.00
2	Laborer	560.00	\$ 20.00	280.00	\$ 30.00	19,600.00
TOTAL HOURS		1680.00			Sub total Wages	49,980.00

Labor Burden \$ 6,528.99

### TRAVEL CALCULATION

52	Per diem	Rate \$ 35.00	Number 4.0	
6	Air fare	\$ 1,750.00		

Sub-total - Crew \$ 74,288.99

### PROJECT MANAGEMENT (PM)

QTY	CLASSIFICATION	HRS/Day	# Days	RATE/HR	REG HRS	TOTAL
1	Project Manager	2.99	25	79.28	74.82125	5,931.80
1	ERR Officer	4.00	3	79.28	12	951.36
2	Project Assistant	2.00	10	43.71	20	1,748.40
1	Department Manager	0.50	25	81.78	12.5	1,022.25
1	Project Expeditor	5.00	4	51.23	20	1,024.60
1	Travel (Airfare, hotel, per diem)					2,000.00
Total Hours		139.32			Sub total Wages	12,678.40

Sub-total - PM \$ 12,678.40

### MATERIALS & SHIPPING

QTY	DESCRIPTION	PRICE/UNIT	TOTAL
1	Materials (see attached detailed list)*	\$ 24,000.00	24,000.00
1	Mob/demob	\$ 5,600.00	5,600.00
1	Housing (100/day/person)	\$ 20,800.00	20,800.00
1	Fuel	\$ 1,100.00	1,100.00
1	Disposal	\$ 2,250.00	2,250.00

### PROFESSIONAL SERVICES

1	Structural Engineer - Assessment & Recommendation	\$ 7,500.00	7,500.00
1	Travel (Airfare, hotel, per diem)	\$ 2,000.00	2,000.00

Project Management \$ 12,678.40

Crew Labor\* \$ 95,088.99

Materials 32,950.00

Freight 15,000.00

Professional (A/E) 9,500.00

All Other Softcosts \$ 25,463.00

CONSTRUCTION \$ 190,680.39

ADMIN 37,200.00

GRAND \$ 227,880.39

Total - Materials \$ 63,250.00

Freight 15,000.00

Contingency 15% 25,463.00

CONSTRUCTION \$ 190,680.39

Admin 20% 37,200.00

TOTAL PROJECT \$ 227,880.39

\* includes crew housing costs

## Upload #19

Applicant:	Native Village of Akutan
Application Number:	ICDBG14000013
Project Title	Akutan 4-Plex Rehabilitation Project
Status:	Review in Progress
Document Title:	Form Attachments-V1.1.pdf

## ATTACHMENTS FORM

**Instructions:** On this form, you will attach the various files that make up your grant application. Please consult with the appropriate Agency Guidelines for more information about each needed file. Please remember that any files you attach must be in the document format and named as specified in the Guidelines.

**Important:** Please attach your files in the proper sequence. See the appropriate Agency Guidelines for details.

1) Please attach Attachment 1	Akutan Project Summary.pdf	Add Attachment	Delete Attachment	View Attachment
2) Please attach Attachment 2	Factor 1 - Capacity.pdf	Add Attachment	Delete Attachment	View Attachment
3) Please attach Attachment 3	Akutan MOA.pdf	Add Attachment	Delete Attachment	View Attachment
4) Please attach Attachment 4	Akutan - HUD 4125 Implementat	Add Attachment	Delete Attachment	View Attachment
5) Please attach Attachment 5	Factor 2 - Need.pdf	Add Attachment	Delete Attachment	View Attachment
6) Please attach Attachment 6	Map - Akutan, Alaska.pdf	Add Attachment	Delete Attachment	View Attachment
7) Please attach Attachment 7	Factor 3 - Soundness.pdf	Add Attachment	Delete Attachment	View Attachment
8) Please attach Attachment 8	Akutan ICDBG Resolution.pdf	Add Attachment	Delete Attachment	View Attachment
9) Please attach Attachment 9	AHA Income Certification.pdf	Add Attachment	Delete Attachment	View Attachment
10) Please attach Attachment 10	AHA PMP.pdf	Add Attachment	Delete Attachment	View Attachment
11) Please attach Attachment 11	Akutan - HUD 4123 Cost Summar	Add Attachment	Delete Attachment	View Attachment
12) Please attach Attachment 12	Factor 4 - Leveraging.pdf	Add Attachment	Delete Attachment	View Attachment
13) Please attach Attachment 13	Financial Commitments - Akuta	Add Attachment	Delete Attachment	View Attachment
14) Please attach Attachment 14	Factor 5 - Comprehensiveness	Add Attachment	Delete Attachment	View Attachment
15) Please attach Attachment 15		Add Attachment	Delete Attachment	View Attachment

## Upload #20

Applicant: Native Village of Akutan  
Application Number: ICDBG14000013  
Project Title: Akutan 4-Plex Rehabilitation Project  
Status: Review in Progress  
Document Title: Form HUD\_DisclosureUpdateReport-V1.1.pdf

# Applicant/Recipient Disclosure/Update Report

U.S. Department of Housing  
and Urban Development

OMB Number: 2510-0011  
Expiration Date: 12/31/2015

Applicant/Recipient Information

\* Duns Number: 0723022970000

\* Report Type: INITIAL

1. Applicant/Recipient Name, Address, and Phone (include area code):

\* Applicant Name:

Native Village of Akutan

\* Street1: 1 Salmonberry Road

Street2: P.O. Box 89

\* City: Akutan

County:

\* State: AK: Alaska

\* Zip Code: 99553/0000

\* Country: USA: UNITED STATES

\* Phone: 907-644-6614

2. Social Security Number or Employer ID Number: 92-011001

\* 3. HUD Program Name:

Indian Community Development Block Grant Program

\* 4. Amount of HUD Assistance Requested/Received: \$ 170,680.00

5. State the name and location (street address, City and State) of the project or activity:

\* Project Name: Akutan 4-Plex Rehabilitation Project

\* Street1: 1 Salmonberry Road

Street2: P.O. Box 89

\* City: Akutan

County:

\* State: AK: Alaska

\* Zip Code: 99553/0000

\* Country: USA: UNITED STATES

## Part I Threshold Determinations

\* 1. Are you applying for assistance for a specific project or activity? These terms do not include formula grants, such as public housing operating subsidy or CDBG block grants. (For further information see 24 CFR Sec. 4.3).

☒ Yes

☐ No

\* 2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1-Sep. 30)? For further information, see 24 CFR Sec. 4.9

☐ Yes

☒ No

If you answered " No " to either question 1 or 2, **Stop!** You do not need to complete the remainder of this form.

However, you must sign the certification at the end of the report.

Form HUD-2880 (3/99)

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**Part II Other Government Assistance Provided or Requested / Expected Sources and Use of Funds.**

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

---

Department/State/Local Agency Name:

\* Government Agency Name:

Government Agency Address:

\* Street1:

Street2:

\* City:

County:

\* State:

\* Zip Code:

\* Country:

\* Type of Assistance:

\* Amount Requested/Provided: \$

\* Expected Uses of the Funds:

---

Department/State/Local Agency Name:

\* Government Agency Name:

Government Agency Address:

\* Street1:

Street2:

\* City:

County:

\* State:

\* Zip Code:

\* Country:

\* Type of Assistance:

\* Amount Requested/Provided: \$

\* Expected Uses of the Funds:

---

(Note: Use Additional pages if necessary.)

[Add Attachment](#)

[Delete Attachment](#)

[View Attachment](#)

---

Form HUD-2880 (3/99)



**Part III Interested Parties.** You must decide.

1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
2. Any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

* Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)	* Social Security No. or Employee ID No.	* Type of Participation in Project/Activity	* Financial Interest in Project/Activity (\$ and %)
			\$ %
			\$ %
			\$ %
			\$ %
			\$ %

(Note: Use Additional pages if necessary.)

Add Attachment

Delete Attachment

View Attachment

**Certification**

**Warning:** If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that this information is true and complete.

\* Signature:

\* Date: (mm/dd/yyyy)

Daniel Duame

07/24/2014

Form HUD-2880 (3/99)

## Upload #21

Applicant:	Native Village of Akutan
Application Number:	ICDBG14000013
Project Title	Akutan 4-Plex Rehabilitation Project
Status:	Review in Progress
Document Title:	Form HUD_FaxTransmittal-V1.1.pdf

# Facsimile Transmittal

1405555550-6274

U. S. Department of Housing  
and Urban Development  
Office of Department Grants  
Management and Oversight

OMB Number: 2535-0118  
Expiration Date: 12/01/2016

Name of Document Transmitting: Not Applicable

## 1. Applicant Information:

Legal Name: Native Village of Akutan

Address:

Street1: 1 Salmonberry Road

Street2: P.O. Box 89

City: Akutan

County:

State: AK: Alaska

Zip Code: 99553/0000

Country: USA: UNITED STATES

## 2. Catalog of Federal Domestic Assistance Number:

Organizational DUNS: 0723022970000

CFDA No.: 14.862

Title: Indian Community Development Block Grant Program

Program Component:

## 3. Facsimile Contact Information:

Department:

Division:

## 4. Name and telephone number of person to be contacted on matters involving this facsimile.

Prefix: First Name:

Middle Name:

Last Name:

Suffix:

Phone Number: 907-644-6614

Fax Number: 907-563-3105

5. Email:

## 6. What is your Transmittal? (Check one box per fax)

☐ a. Certification ☐ b. Document ☐ c. Match/Leverage Letter ☒ d. Other

7. How many pages (including cover) are being faxed?

1

Form HUD-96011 (10/12/2004)

# Cost Summary

Indian Community Development Block  
Grant (ICDBG)

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

OMB Approval No. 2577-0191  
(exp. 1/30/2015)

See Instructions and Public Reporting Statement on back.

1. Name of Applicant (as shown in Item 5, Standard Form 424) <b>Native Village of Akutan</b>		2. Application/Grant Number (to be assigned by HUD upon submission)	
3. <input checked="" type="checkbox"/> <b>Original</b> (check here if this is the first submission to HUD)		<input type="checkbox"/> <b>Revision</b> (check here if submitted with implementation schedule as part of pre-award requirements)	
<input type="checkbox"/> <b>Amendment</b> (check here if submitted after HUD approval of grant)		Date (mm/dd/yyyy) <b>07/23/2014</b>	
4. <b>Project Name &amp; Project Category</b> (see instructions on back) <b>a</b>	<b>ICDBG</b> Amount Requested for each activity <b>b</b>	<b>Program Funds (in thousands of \$)</b>	
		<b>Other Source Amount</b> for each activity <b>c</b>	<b>Other</b> Source of Other Funds for each activity <b>d</b>
Project Management and Planning	\$ 9,075.00	\$ 3,603.00	NAHASDA / AHFC
Labor	68,064.00	27,025.00	NAHASDA / AHFC
Materials	23,585.00	9,365.00	NAHASDA / AHFC
Freight	10,737.00	4,263.00	NAHASDA / AHFC
Contractual	6,800.00	2,700.00	NAHASDA / AHFC
All other Soft costs	18,419.00	7,044.00	NAHASDA / AHFC
5. <b>Administration</b> a. General Management and Oversight	34,000.00	3,200.00	NAHASDA
b. Indirect Costs: Enter indirect costs to be charged to the program pursuant to a cost allocation plan.			
c. Audit: Enter estimated cost of Program share of A-133 audits.			
<b>Administration Total *</b>	34,000.00	3,200.00	
6. <b>Planning</b> The Project description must address the proposed use of these funds.			
7. <b>Technical Assistance</b> Enter total amount of ICDBG funds requested for technical assistance. **			
8. <b>Sub Total</b> Enter totals of columns b. and c.	\$ 170,680.00	\$ 57,200.00	
9. <b>Grand Total</b> Enter sum of column b. plus column c.			\$ 227,880.00

\* The total of items 5 and 6 cannot exceed 20% of the total ICDBG funds requested.

\*\* No more than 10% of ICDBG funds requested may be used for technical assistance. If funds are requested under this line item, a separate project description must accompany the application to describe the technical assistance the application intends to obtain. Only technical assistance costs associated with the development of a capacity to undertake a specific funded program activity are eligible (24 CFR 1003.206).

# Implementation Schedule

Indian Community Development Block Grant (ICDBG)

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

OMB Approval No. 2577-0191  
(exp. 1/30/2015)

See Instructions and Public Reporting Statement on back.  
Submit a separate implementation schedule for each project category.

1. Name of Applicant (as shown in Item 5, Standard Form 424) <b>Akutan Traditional Council (Native Village of Akutan)</b>		2. Application/Grant Number (to be assigned by HUD)		3. <input checked="" type="checkbox"/> Original (First submission to HUD) <input type="checkbox"/> Pre-Award Submission <input type="checkbox"/> Amendment (submitted after grant approval)		Date (mm/dd/yyyy) <b>07/23/2014</b>
4. Name of Project (as shown on form HUD-4123, Item 4) <b>Akutan 4-Plex Rehabilitation Project</b>		5. Effective Date (mm/dd/yyyy) <b>01/01/2015</b>		Expected Completion Date (mm/dd/yyyy) <b>10/30/2015</b>		Expected Closeout Date (mm/dd/yyyy) <b>11/30/2015</b>
6. Environmental Review Status <input type="checkbox"/> Exempt (As described in 24 CFR 58.34) <input type="checkbox"/> Under Review (Review underway; findings not yet made)		<input type="checkbox"/> Finding of No Significant Impact (Finding made that request for release of funds for project is not an action which may significantly affect the environment.)		7. Tribal Fiscal Year (mm/dd/yyyy) <b>12/31/2014</b>		
<input type="checkbox"/> EIS Required (Finding that project may significantly affect environment or EIS automatically required by 24 CFR 58.37)		<input checked="" type="checkbox"/> Certification (Environmental review completed; certification and request for release of funds being prepared for submission.)		<input type="checkbox"/> Categorically Excluded (as described in 24 CFR 58.35)		

8. Task List  
(List tasks such as environmental assessment, acquisition, etc.) Use Calendar Year (CY) quarters. Fill-in the CY below. See detailed instructions on back.

	CY 15			CY 16			CY 17			CY 18			CY 19			CY 20			CY 21			CY 22			CY 23			CY 24			CY 25			CY 26			CY 27			CY 28			CY 29			CY 30			CY 31			CY 32			CY 33			CY 34			CY 35			CY 36			CY 37			CY 38			CY 39			CY 40			CY 41			CY 42			CY 43			CY 44			CY 45			CY 46			CY 47			CY 48			CY 49			CY 50			CY 51			CY 52			CY 53			CY 54			CY 55			CY 56			CY 57			CY 58			CY 59			CY 60			CY 61			CY 62			CY 63			CY 64			CY 65			CY 66			CY 67			CY 68			CY 69			CY 70			CY 71			CY 72			CY 73			CY 74			CY 75			CY 76			CY 77			CY 78			CY 79			CY 80			CY 81			CY 82			CY 83			CY 84			CY 85			CY 86			CY 87			CY 88			CY 89			CY 90			CY 91			CY 92			CY 93			CY 94			CY 95			CY 96			CY 97			CY 98			CY 99			CY 100			CY 101			CY 102			CY 103			CY 104			CY 105			CY 106			CY 107			CY 108			CY 109			CY 110			CY 111			CY 112			CY 113			CY 114			CY 115			CY 116			CY 117			CY 118			CY 119			CY 120			CY 121			CY 122			CY 123			CY 124			CY 125			CY 126			CY 127			CY 128			CY 129			CY 130			CY 131			CY 132			CY 133			CY 134			CY 135			CY 136			CY 137			CY 138			CY 139			CY 140			CY 141			CY 142			CY 143			CY 144			CY 145			CY 146			CY 147			CY 148			CY 149			CY 150			CY 151			CY 152			CY 153			CY 154			CY 155			CY 156			CY 157			CY 158			CY 159			CY 160			CY 161			CY 162			CY 163			CY 164			CY 165			CY 166			CY 167			CY 168			CY 169			CY 170			CY 171			CY 172			CY 173			CY 174			CY 175			CY 176			CY 177			CY 178			CY 179			CY 180			CY 181			CY 182			CY 183			CY 184			CY 185			CY 186			CY 187			CY 188			CY 189			CY 190			CY 191			CY 192			CY 193			CY 194			CY 195			CY 196			CY 197			CY 198			CY 199			CY 200			CY 201			CY 202			CY 203			CY 204			CY 205			CY 206			CY 207			CY 208			CY 209			CY 210			CY 211			CY 212			CY 213			CY 214			CY 215			CY 216			CY 217			CY 218			CY 219			CY 220			CY 221			CY 222			CY 223			CY 224			CY 225			CY 226			CY 227			CY 228			CY 229			CY 230			CY 231			CY 232			CY 233			CY 234			CY 235			CY 236			CY 237			CY 238			CY 239			CY 240			CY 241			CY 242			CY 243			CY 244			CY 245			CY 246			CY 247			CY 248			CY 249			CY 250			CY 251			CY 252			CY 253			CY 254			CY 255			CY 256			CY 257			CY 258			CY 259			CY 260			CY 261			CY 262			CY 263			CY 264			CY 265			CY 266			CY 267			CY 268			CY 269			CY 270			CY 271			CY 272			CY 273			CY 274			CY 275			CY 276			CY 277			CY 278			CY 279			CY 280			CY 281			CY 282			CY 283			CY 284			CY 285			CY 286			CY 287			CY 288			CY 289			CY 290			CY 291			CY 292			CY 293			CY 294			CY 295			CY 296			CY 297			CY 298			CY 299			CY 300			CY 301			CY 302			CY 303			CY 304			CY 305			CY 306			CY 307			CY 308			CY 309			CY 310			CY 311			CY 312			CY 313			CY 314			CY 315			CY 316			CY 317			CY 318			CY 319			CY 320			CY 321			CY 322			CY 323			CY 324			CY 325			CY 326			CY 327			CY 328			CY 329			CY 330			CY 331			CY 332			CY 333			CY 334
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